

RESOLUTION

HONORABLE DISMISSAL OF EDUCATIONAL SUPPORT PERSONNEL EMPLOYEES

WHEREAS, the Board of Education has determined to decrease the number of educational support personnel employees employed in the School District; and

WHEREAS, the educational support personnel employees with the shorter length of continuing service with the School District, within the respective category of position, shall be dismissed first, unless an alternative method of determining the sequence of dismissal is established in a collective bargaining agreement or contract between the Board and any exclusive bargaining representative; and

WHEREAS, an alternative method of determining the sequence of dismissal is not established in an applicable collective bargaining agreement or contract; and

WHEREAS, the Board has concluded that the educational support personnel employees named herein shall be honorably dismissed and not reemployed for the 2011-12 school term, pursuant to Section 10-23.5 of the *School Code* (105 ILCS 5/10-23.5);

NOW, THEREFORE, Be It Resolved by the Board of Education of Milburn Community Consolidated School District No. 24, Lake County, Illinois, that:

Section 1: The following named educational support personnel employees shall be honorably dismissed and not reemployed for the 2011-12 school term because of the decision of the Board to decrease the number of educational support personnel employees employed:

JULIE O'CONNOR

Section 2: The President and Secretary of the Board are authorized and directed to give the educational support personnel employees a written Notice and Statement of Honorable Dismissal, together with the reasons therefore, by first class mail and certified mail, return receipt requested, at least thirty (30) days before the employees are dismissed. A copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to the educational support personnel employees with a signature receipt. A copy of said receipt is attached as Exhibit B and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 23rd day of February 2011, by the following vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

February 24, 2011

**Via First Class Mail and Certified Mail,
Return Receipt Requested**

RE: NOTICE AND STATEMENT OF HONORABLE DISMISSAL

Dear _____:

At its meeting held on February 23, 2011 the Board of Education of Millburn Community Consolidated School District No. 24, Lake County, Illinois, pursuant to Section 10-23.5 of the *School Code*, resolved to honorably dismiss you from employment. The reason for your dismissal is the decision by the Board to decrease the number of its educational support personnel employees in the School District. Your last day of employment in the District pursuant to snow or emergency days shall be June 7, 2011.

Sincerely,

Board of Education
Millburn Community Consolidated
School District No. 24,
Lake County, Illinois

By: _____
President

ATTEST:

Secretary

EXHIBIT A

RECEIPT CONFIRMATION

I, _____, received the attached Notice and Statement of Honorable
(name of employee)

Dismissal by personal delivery from _____, _____,
(name of person delivering notice) (title)

of Millburn Community Consolidated School District No. 24, on _____.
(date notice was given)

(signature of Employee)

EXHIBIT B